Exporting Open and Closed Tickets

Learn the steps to export open and closed tickets from BIM 360 Ops. This document will cover the following topics:

- **Export Open Tickets** (Page 2)
- **Export Closed Tickets** (Page 3)

If you need additional assistance, reach out to our Customer Care Team directly at bim360ops-customercare@autodesk.com
To Export Open Tickets

Go to the All Open Dashboard

Click the Export Tickets to CSV.

This will produce a spreadsheet of the open tickets.
To Export Closed Tickets

Go to the Closed Dashboard

Click Export Tickets to CSV.

This will produce a spreadsheet of the closed tickets.